

Volunteer recruitment and management



Course duration: 1 day (basic),
2 days (incorporating supervision and appraisal)



Suitable for: Criminal justice practitioners and operational managers who work with volunteers

Make working with volunteers work for you

Greater involvement of the community in criminal justice has seen increasing levels of work with volunteers and mentors in working with offenders and victims of crime. This training provides practitioners and managers with the necessary knowledge and skills to work more effectively with volunteers in the community and to identify elements of best practice in doing so.

Key course elements

The following areas can be tailored to your teams' needs:

- stages of the recruitment process
- safeguarding issues in recruitment and management of volunteers working with young people
- important elements of volunteer management
- retaining volunteers
- legal requirements and best practice in recruitment and management of volunteers

The trainer/consultant

Claudine Rane is a freelance trainer and consultant working in the voluntary and statutory sector with several years of experience in training, and holds a CIPD (Chartered Institute of Personnel and Development) Certificate in Training Practice.

Claudine's work history is in a range of settings, including youth and criminal justice, with a particular specialism in restorative justice and working with victims of crime. She has also worked extensively in the area of child protection and safeguarding, and within local and national voluntary organisations.

Testimonials

"Claudine is a very dynamic trainer with good use of voice and herself. Claudine's skills at the YOS undoubtedly were in the field of training... the YOS had a large cohort of well trained, skilled and motivated volunteers as a result."

Shelley Greene, Former Operations Manager,
Haringey Youth Offending Service

"Claudine is a first rate trainer. I have personally learnt a lot from her as she generates new ideas in putting together resources for her training groups...any organisation who commissions her for training would be lucky to have her."

Claire Standing, Local Network Fund Outreach
Officer, Capital Community Foundation

Clients

Claudine's recent clients include: Victim Support London, National Council for Voluntary Youth Services, Resource, Camden YOT, Haringey YOT, National Children's Bureau, British Youth Council

Other courses

- **Child protection awareness** (1 day)
- **Victim awareness for youth justice practitioners** (1 day)
- **Volunteer recruitment and management** (1 day)
- **Supervision and appraisal skills for volunteers** (1 day)



For more information on Claudine's training courses or a FREE 40 minute phone consultation with Claudine please visit:

www.backstop.org.uk/pages/training.php

Or call Iman / Janet on 08444 993389 or email training@backstop.org.uk